

# Donna's In-Person AV Requirements

Donna's presentations are engaging and interactive and require audio visual for maximum impact.

Donna brings her own PC with a clicker and the presentation ready to go. She will also bring a backup on USB just in case.

Donna requires a headset or lapel microphone for her presentations.

Stage left she would like a small side table with two glasses of water, room temperature no ice (iced water makes her cough and you don't want that).

For technical presentations she prefers a high table that is large enough to accommodate a laptop and mouse with additional space for any resources (books etc) that she intends to show the audience.

Seating should be a high stool to match the table with or without a back is fine, but no arms on the stool please.

She also needs the stool to have a foot rest so she can comfortably sit without her legs dangling.

Preferring to leave her audience motivated and on a high, Donna doesn't take questions at the end of her presentations. However, she is happy to stay behind, where possible, and speak with audience members and VIP's.

If you have questions, please contact Donna's office on 03 9457 4745.